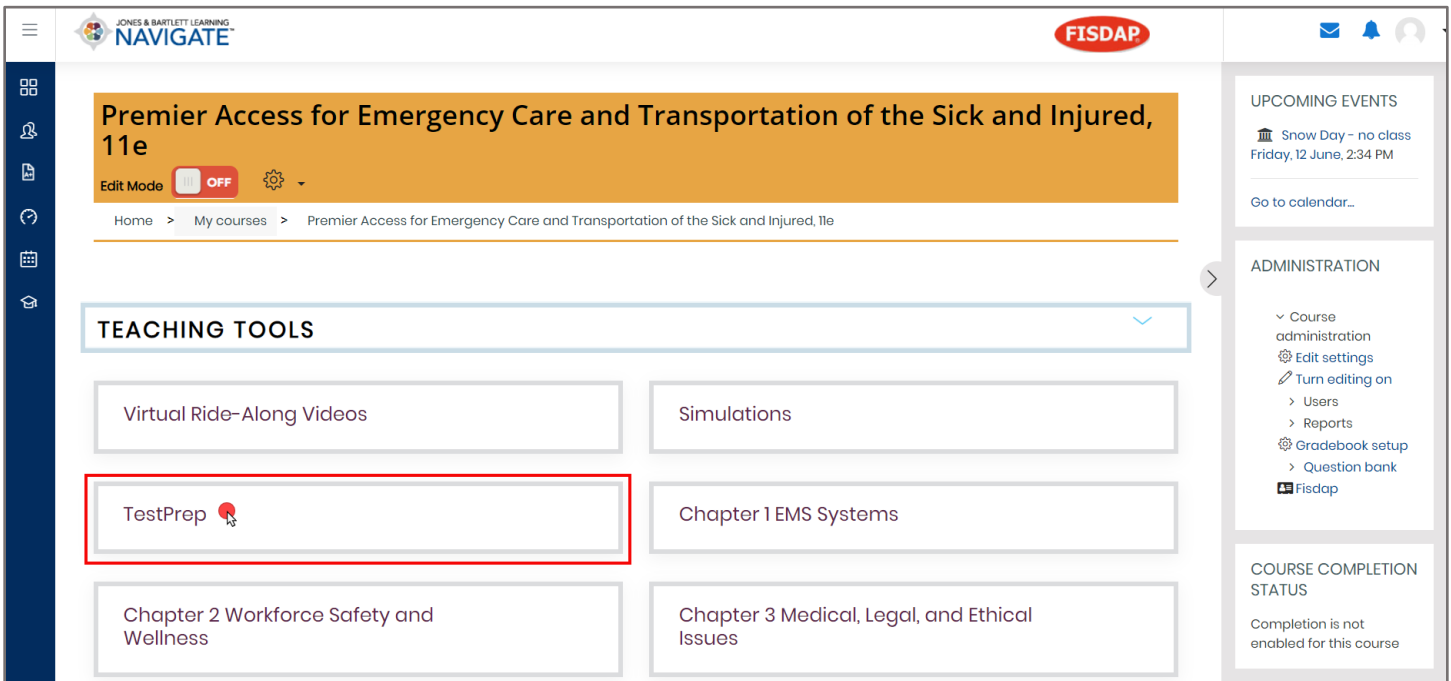


How to Use TestPrep

This document provides an overview of TestPrep. The steps below include instructions on how to use the testing modes available, view your practice test results, and analyze and track your progress.

1. Navigate to and launch **TestPrep** by clicking on the tool from its location in the course.

TestPrep will open in a new tab within your browser.



The screenshot displays the JBL Navigate course interface for the course "Premier Access for Emergency Care and Transportation of the Sick and Injured, 11e". The interface includes a top navigation bar with the JBL logo, course title, and "FISDAP" label. A sidebar on the left contains navigation icons. The main content area features a "TEACHING TOOLS" section with a grid of tool cards: "Virtual Ride-Along Videos", "Simulations", "TestPrep" (highlighted with a red border), "Chapter 1 EMS Systems", "Chapter 2 Workforce Safety and Wellness", and "Chapter 3 Medical, Legal, and Ethical Issues". The right sidebar contains "UPCOMING EVENTS" (Snow Day - no class Friday, 12 June, 2:34 PM), "ADMINISTRATION" (Course administration, Edit settings, Turn editing on, Users, Reports, Gradebook setup, Question bank, Fisdap), and "COURSE COMPLETION STATUS" (Completion is not enabled for this course).

2. The TestPrep tool provides two testing options: you can create your own practice test or you can complete a canned comprehensive practice exam. Each option is accessed via their respective buttons under the **Create or Review My Tests** section.

The screenshot displays the TestPrep interface. The main section is titled "Create or Review My Tests" and contains four buttons: "CREATE NEW PRACTICE TEST" (highlighted with a red box), "REVIEW PRACTICE TESTS", "COMPLETE ASSESSMENT TEST(1)" (highlighted with a red box), and "REVIEW MY ASSESSMENT TESTS". Below these buttons is a "View Help Documentation" section with a "Student" link. On the right, the "Review My Performance" section shows "Completed" statistics: 126 Assessments, 143 Practices, and 377 Questions. It also displays "Last Test" results (0 Correct, 120 Incorrect) and "Qbank (599 Questions)" status (377 Taken, 222 Remaining). A "Review Practice Tests" list is shown at the bottom right.

Category	Count
Assessments	126
Practice	143
Questions	377

Test Type	Questions	Correct
Practice Test	2	0
Practice Test	2	1
Practice Test	5	0
Practice Test	2	0
Practice Test	3	0
Practice Test	2	1

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3. The **Review My Performance** pane to the right of the page displays your practice test statistics to date, including the number of canned practice assessments, individual practice tests, and questions you have completed under the **Completed** section.

The screenshot shows the 'Create or Review My Tests' interface. On the left, there are buttons for 'CREATE NEW PRACTICE TEST', 'REVIEW PRACTICE TESTS', 'COMPLETE ASSESSMENT TEST(1)', and 'REVIEW MY ASSESSMENT TESTS'. Below these is a 'View Help Documentation' section with a 'Student' link. On the right, the 'Review My Performance' pane is highlighted with a red box. It shows 'Completed' statistics: 127 Assessments, 145 Practices, and 386 Questions. Below this is a 'Last Test' section with a red progress bar and '0 Correct, 1 Incorrect'. Further down is a 'Qbank (599 Questions)' section with a blue progress bar and '386 Taken, 213 Remaining'. At the bottom is a 'Review Practice Tests' section listing several practice tests with their respective question counts and correct/incorrect counts.

4. **Last Test** reveals your latest practice test score.

This screenshot is identical to the one above, but with a red box highlighting the 'Last Test' section in the 'Review My Performance' pane. A red arrow points from the 'REVIEW PRACTICE TESTS' button to the 'Last Test' section. The 'Last Test' section shows a red progress bar and '0 Correct, 1 Incorrect'.

5. The **Qbank** meter displays the total of TestPrep questions you have attempted versus the number of questions which you have not seen.

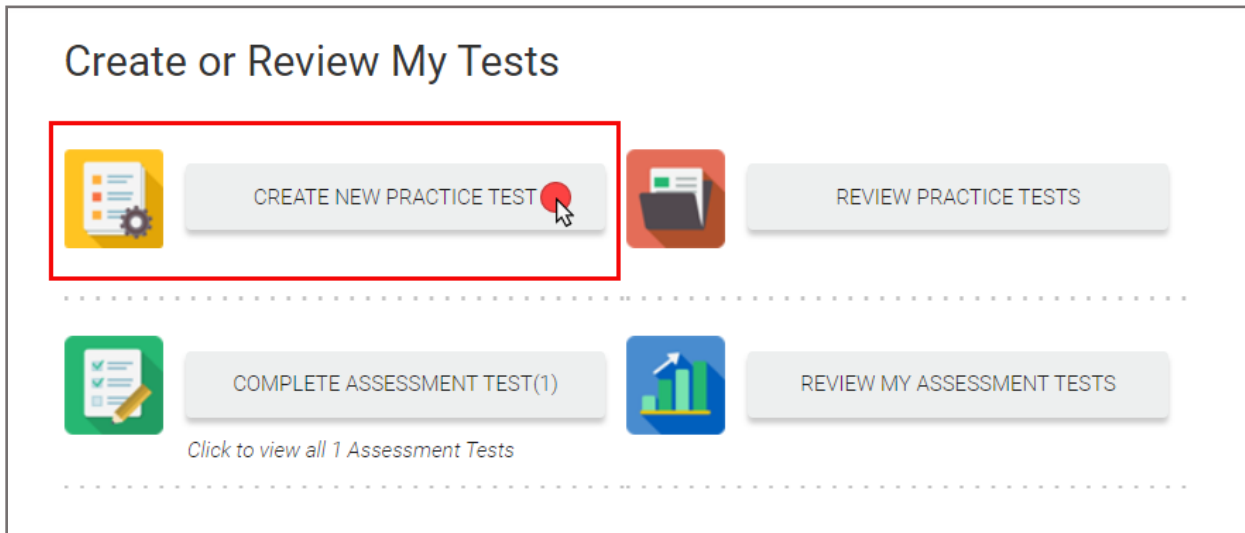
The screenshot shows a dashboard with the following elements:

- Create or Review My Tests** section with buttons: **CREATE NEW PRACTICE TEST**, **REVIEW PRACTICE TESTS**, **COMPLETE ASSESSMENT TEST(1)**, and **REVIEW MY ASSESSMENT TESTS**. A link [Click to view all 1 Assessment Tests](#) is below the assessment buttons.
- View Help Documentation** section with a [Student](#) link.
- Review My Performance** section with a **Completed** status and three metrics: **127 Assessment**, **145 Practice**, and **386 Questions**.
- Last Test** section with a red progress bar and text: **0 Correct, 1 Incorrect**.
- Qbank (599 Questions)** section with a blue progress bar and text: **386 Taken, 213 Remaining**. A red arrow points to this section.
- Review Practice Tests** section listing: **Practice Test, 1 questions, 0 Correct**; **Practice Test, 20 questions, 8 Correct**; **Practice Test, 2 questions, 0 Correct**; **Practice Test, 2 questions, 1 Correct**; **Practice Test, 5 questions, 0 Correct**; **Practice Test, 2 questions, 0 Correct**.

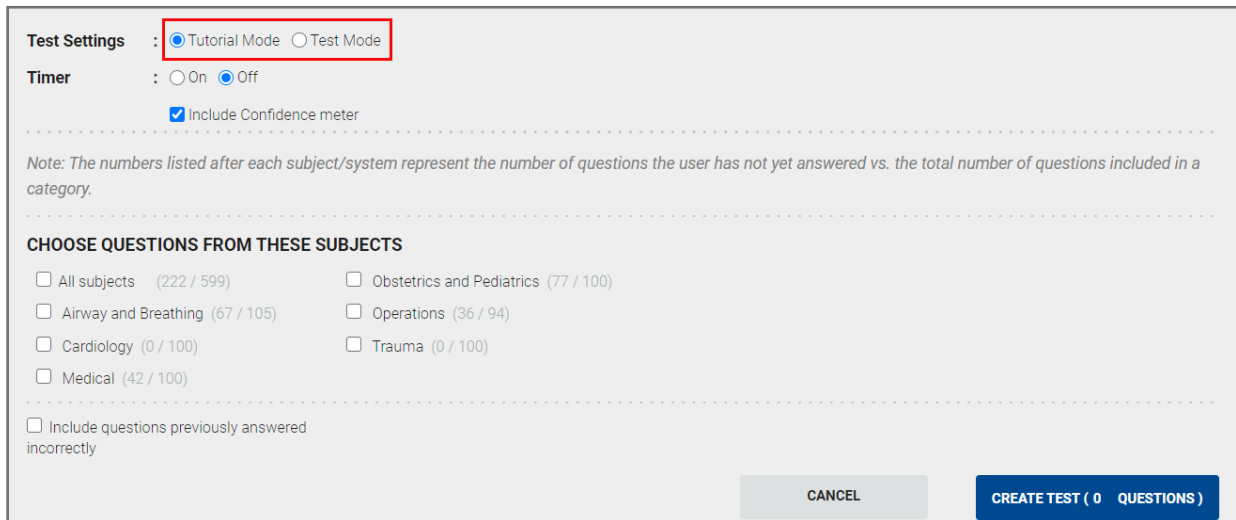
6. Finally, the **Review Practice Tests** section displays a summary of your latest practice test results.

This screenshot is identical to the one above, but with a red arrow pointing to the **Review Practice Tests** section in the right-hand sidebar.

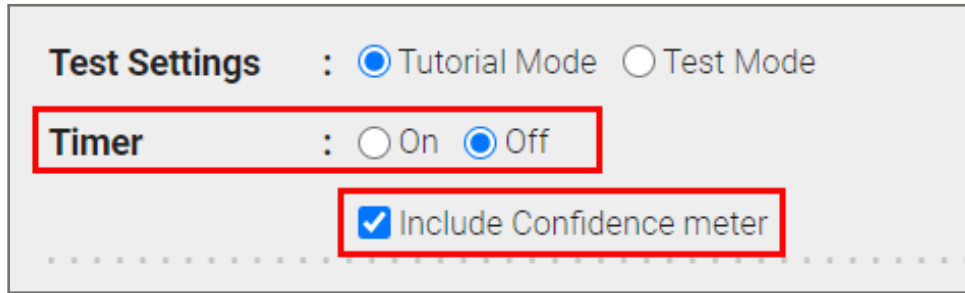
7. To initiate a practice test, click the yellow **Create New Practice Test** button.



8. A popup window displays your options for creating the test. First, choose your testing mode preference within the **Test Settings**. **Tutorial Mode** instantly grades each question as you answer it and provides you with immediate feedback. **Test Mode** mimics a real testing experience by withholding your results and feedback until you have completed all questions.



9. Use the **Timer** option to toggle a timer that can be displayed as you actively complete the test. You may choose to toggle on or off a question **Confidence meter**. This option allows you to rate your confidence in your answer selection on a scale of 1 to 5 during the test.



The screenshot shows a 'Test Settings' panel with the following options:

- Test Settings** : Tutorial Mode Test Mode
- Timer** : On Off
- Include Confidence meter

10. Next, under the **Choose Questions from these Subjects** section, you will see the available chapters or topics from which to draw a custom number of questions to include in the test. The fraction to the right of the topic reveals the number of questions that you have yet to attempt out of the total number of questions available for the subject.



The screenshot shows the 'CHOOSE QUESTIONS FROM THESE SUBJECTS' section with the following options:

- All subjects (213 / 599)
- Airway and Breathing (63 / 105)
- Cardiology (0 / 100)
- Medical (40 / 100)
- Obstetrics and Pediatrics (75 / 100)
- Operations (35 / 94)
- Trauma (0 / 100)

Below the subject list is an option: Include questions previously answered incorrectly

At the bottom right, there are two buttons: **CANCEL** and **CREATE TEST (0 QUESTIONS)**

11. Before adding any questions, decide whether you would like to include any questions which you have answered incorrectly in a previous practice test by checking on or off the **Include questions previously answered incorrectly** checkbox at the bottom of the window. Please note, the box might not be checkable until you have started adding questions (see next step).

CHOOSE QUESTIONS FROM THESE SUBJECTS

<input type="checkbox"/> All subjects (477 / 599)	<input type="checkbox"/> Obstetrics and Pediatrics (88 / 100)
<input type="checkbox"/> Airway and Breathing (91 / 105)	<input type="checkbox"/> Operations (82 / 94)
<input type="checkbox"/> Cardiology (66 / 100)	<input type="checkbox"/> Trauma (67 / 100)
<input type="checkbox"/> Medical (83 / 100)	

Include questions previously answered incorrectly

CANCEL CREATE TEST (0 QUESTIONS)

12. Now you are ready to begin adding questions. Click the checkbox to the left of the targeted subject and then enter in the number of questions you wish to attempt from it in the field to its right. Then click **Add**.

CHOOSE QUESTIONS FROM THESE SUBJECTS

<input checked="" type="checkbox"/> All subjects (477 / 599) 20 + Add	<input type="checkbox"/> Obstetrics and Pediatrics (88 / 100)
<input type="checkbox"/> Airway and Breathing (91 / 105)	<input type="checkbox"/> Operations (82 / 94)
<input type="checkbox"/> Cardiology (66 / 100)	<input type="checkbox"/> Trauma (67 / 100)
<input type="checkbox"/> Medical (83 / 100)	

Include questions previously answered incorrectly

CANCEL CREATE TEST (0 QUESTIONS)

Add the number of questions you want from each subject, then click "Add."

13. You will now see the question number increase by the number you added within the **Create Test** button displayed.

CHOOSE QUESTIONS FROM THESE SUBJECTS

All subjects (477 / 599) 20 + Add

Airway and Breathing (91 / 105)

Cardiology (66 / 100)

Medical (83 / 100)

Obstetrics and Pediatrics (88 / 100)

Operations (82 / 94)

Trauma (67 / 100)

Include questions previously answered incorrectly

CREATE TEST (20 QUESTIONS)

The number of questions added to the test will appear here.

14. Continue adding questions from as many topics as needed. When finished, click the **Create Test** button.

Test Settings : Tutorial Mode Test Mode

Timer : On Off

Include Confidence meter

Note: The numbers listed after each subject/system represent the number of questions the user has not yet answered vs. the total number of questions included in a category.

CHOOSE QUESTIONS FROM THESE SUBJECTS

All subjects (207 / 599) 20 + Add

Airway and Breathing (62 / 105)

Cardiology (0 / 100) 10 + Add

Medical (38 / 100)

Obstetrics and Pediatrics (72 / 100)

Operations (35 / 94)

Trauma (0 / 100) 10 + Add

Include questions previously answered incorrectly

CREATE TEST (40 QUESTIONS)

15. Complete the practice test by selecting the best available answer for each question. If you are using the confidence meter, make sure you determine your confidence in your answer choice prior to selecting the answer.

Practice Test Jun 9 2020 4:54 PM
Question 1 of 20

CALCULATOR MY NOTES FLAG QUESTION HIDE THIS MENU

Which of the following airway sounds indicates a lower airway obstruction?

- A) Stridor
- B) Crowing
- C) Gurgling
- D) Wheezing

How sure are you? (1 = Guessing; 5 = Confident; Far Left = Not Applicable)

Click along this scale to choose your answer confidence (if enabled).

CONFIDENCE METER: 1 2 3 4 5

PREVIOUS PAUSE/END TEST NEXT

16. When enabled, a **Test Time** clock will display at the top of the page allowing you to track your time.

Practice Test Jun 8 2020 11:38 AM
Question 2 of 20 | Test Time: 00:02:29

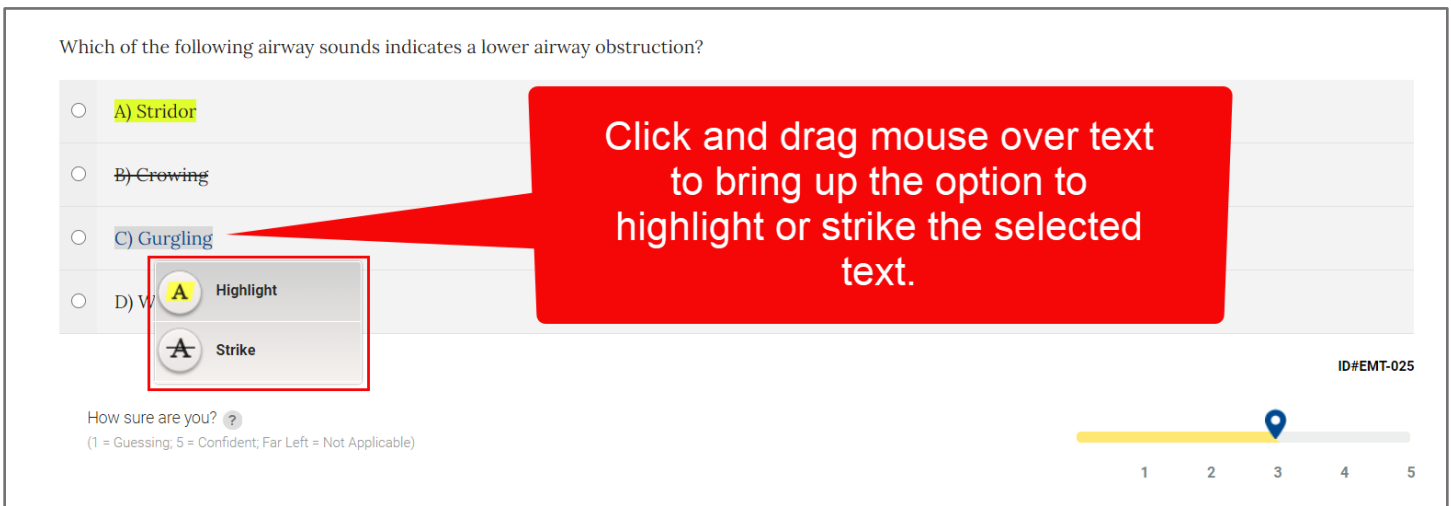
CALCULATOR MY NOTES FLAG QUESTION HIDE THIS MENU

17. You may use the toolbar below the timer to access a **Calculator** as needed and use the **My Notes** button to save any notes to a question.

Practice Test Jun 8 2020 11:38 AM
Question 2 of 20 | Test Time: 00:02:29

CALCULATOR MY NOTES FLAG QUESTION HIDE THIS MENU

18. If you are using Google Chrome as your web browser, you may highlight or strikethrough any text displayed in the questions or answer choices by clicking and dragging over the text you wish to highlight or strikethrough. The option to highlight or strike will appear in a pop-up bubble.



Which of the following airway sounds indicates a lower airway obstruction?

- A) Stridor
- B) Crowing
- C) Gurgling
- D) Wheezing

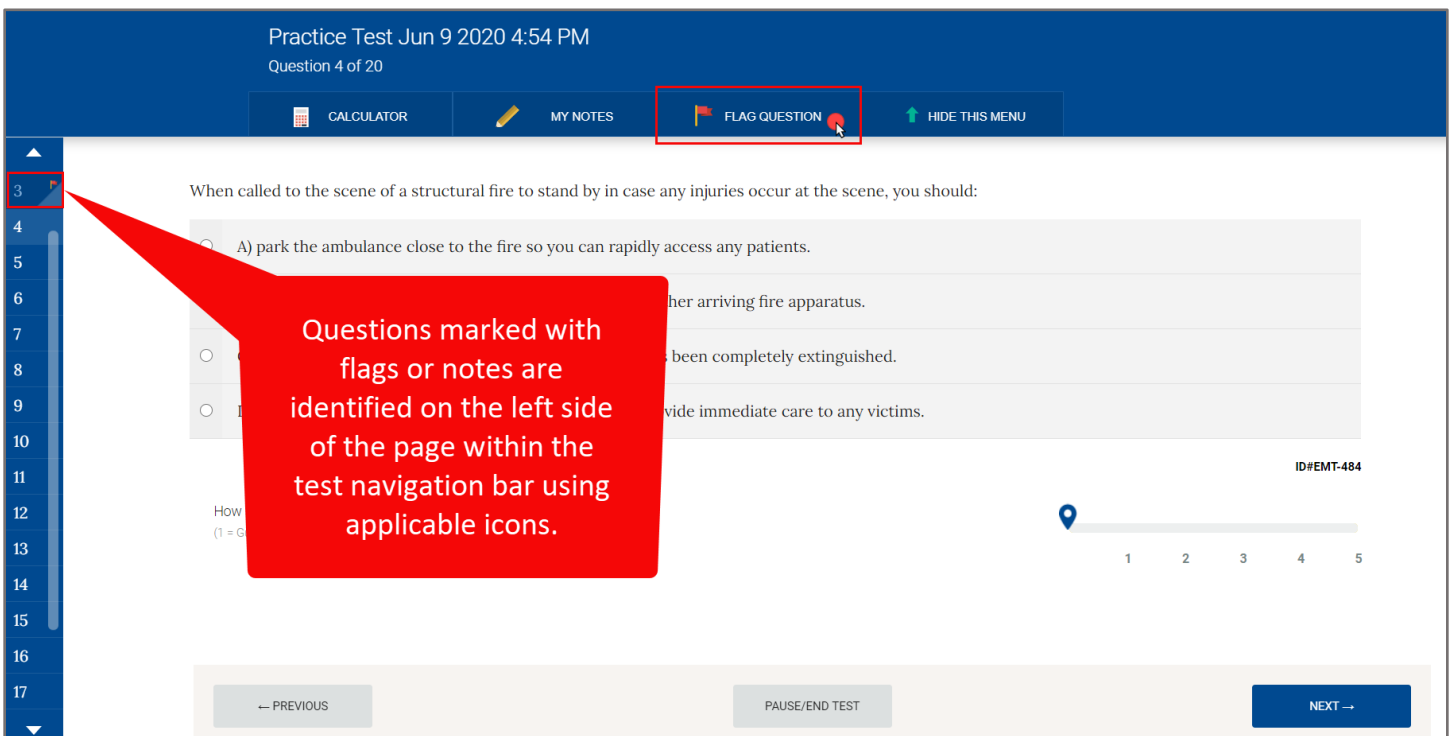
Click and drag mouse over text to bring up the option to highlight or strike the selected text.

How sure are you? (1 = Guessing; 5 = Confident; Far Left = Not Applicable)

ID#EMT-025

1 2 3 4 5

19. If you are uncertain of the correct answer choice, you may click the **Flag Question** button to bookmark the question. This indicates that the question requires further review before submitting the test. Questions marked with flags or notes are identified on the left side of the page within the test navigation bar using applicable icons.



Practice Test Jun 9 2020 4:54 PM
Question 4 of 20

CALCULATOR MY NOTES FLAG QUESTION HIDE THIS MENU

When called to the scene of a structural fire to stand by in case any injuries occur at the scene, you should:

- A) park the ambulance close to the fire so you can rapidly access any patients.
- B) park the ambulance close to the fire so you can rapidly access any patients.
- C) park the ambulance close to the fire so you can rapidly access any patients.
- D) park the ambulance close to the fire so you can rapidly access any patients.

Questions marked with flags or notes are identified on the left side of the page within the test navigation bar using applicable icons.

How sure are you? (1 = Guessing; 5 = Confident; Far Left = Not Applicable)

ID#EMT-484

1 2 3 4 5

← PREVIOUS PAUSE/END TEST NEXT →

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20. If your Practice Test is in **Practice Mode**, you will see feedback displayed at the bottom of the question immediately upon answering it. Click the **Next** button to the right to proceed to the next question.


The position of comfort for a patient with nontraumatic chest pain MOST commonly is:

- A) semisitting.
- B) lateral recumbent.
- C) on the side with the head elevated.
- D) supine with the legs elevated slightly.

Feedback :


As with most patients, the position of comfort for cardiac patients typically is the semisitting (semi-Fowler's) position. You should allow the patient to remain in the position of comfort both during the assessment phase and throughout transport.

ID#EMT-147

How sure are you? 

(1 = Guessing; 5 = Confident; Far Left = Not Applicable)

1 2 3 4 5

← PREVIOUS PAUSE/END TEST  **NEXT →**


21. When finished, click the **Submit** button and confirm that you have concluded the test.

A 21-year-old male was bitten on the left forearm by a dog. He is conscious and alert and denies any other injuries. An animal control officer is at the scene and has restrained the dog. Your assessment of the patient's arm reveals a large avulsion with a peeled-back flap of skin. Distal circulation is adequate and the patient is able to feel and move his fingers. In addition to bleeding control, you should:

- A) perform a rapid head-to-toe assessment.
- B) apply oxygen via a nonrebreathing mask.
- C) irrigate the wound for at least 15 minutes.
- D) replace the avulsed flap to its original position.

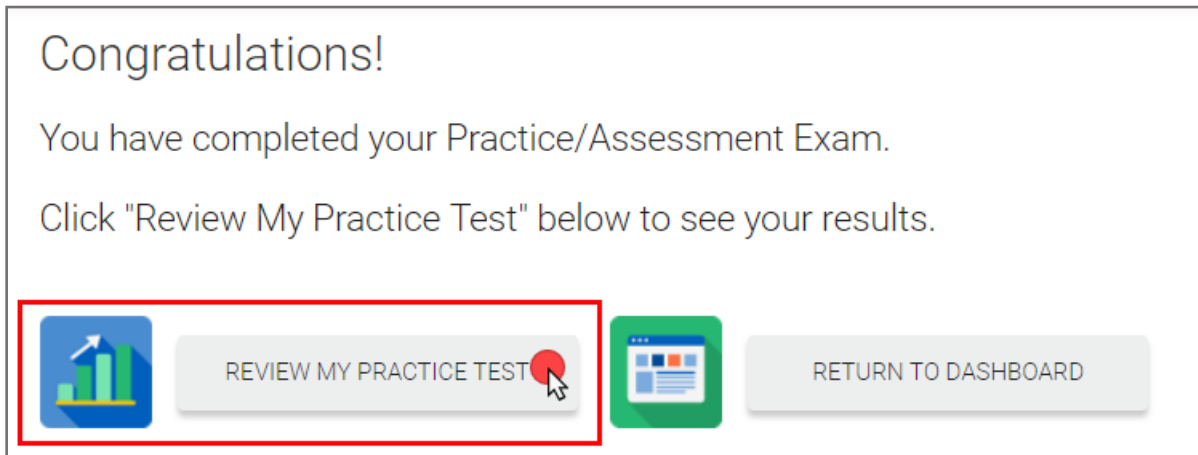
Feedback :

An avulsion is an injury that separates various layers of soft tissue, usually between the subcutaneous layer and fascia, so that they become completely detached or hang as a flap. The patient's injury is isolated and not life-threatening; therefore, a rapid head-to-toe assessment is not indicated. Unless your protocols specify otherwise, oxygen is usually not necessary for patients with isolated, non-life-threatening soft-tissue injuries. If the avulsed tissue is hanging from a small piece of skin, circulation through the flap may be at risk. If you can, replace the avulsed flap to its original position, as long as it is not visibly contaminated with dirt and/or other foreign materials, and then cover the wound with a dry sterile dressing. Unless the wound is grossly contaminated with dirt or debris, irrigation is usually deferred until the patient is evaluated by a physician. Furthermore, flushing an open wound may force dirt or other debris into the wound, increasing the risk of infection.

← PREVIOUS PAUSE/END TEST **SUBMIT** 

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22. Choose from the two options on the resulting page to return to the TestPrep homepage or review your practice test. To check your results, click the **Review My Practice Test** button.



23. Your **User Report** page displays a **Practice Test Review** bar graph revealing the scores achieved on your previous 4 practice tests. Use your mouse pointer to hover over each bar to populate the **Questions Attempted** pie chart to the right to display the number of questions answered correctly, incorrectly, skipped, and/or not seen.

<< Back

PRACTICE TESTS
ASSESSMENT TESTS

User Reports –

Practice Test Review

Questions Attempted - 6/8/2020 11:38:46 AM

Test	Mode	Subject	Overall % Correct	Time Spent On Test (HH:MM:SS)	Average Time Per Item (HH:MM:SS)
6/9/2020 4:54:48 PM	Tutorial	Multiple	0%(0/20)	00:11:43	00:00:35
6/9/2020 4:16:27 PM	Tutorial	Airway and Breathing	0%(0/1)	00:04:48	00:04:48
6/8/2020 11:38:46 AM	Tutorial	Multiple	40%(8/20)	00:31:56	00:01:36
4/16/2020 2:36:31 PM	Tutorial	Cardiology	0%(0/2)	00:20:05	00:10:03

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24. Below the two charts is a table providing all previous practice test details. The data available includes the time and date of your test, mode, subject or chapter, your score, the total time spent on the test, and the average time spent per question. Click on any individual timestamp under the **Test** column to for a detailed review of your results.

Click for more info on each attempt.

Test	Mode	Subject	Overall % Correct	Time Spent On Test (HH:MM:SS)	Average Time Per Item (HH:MM:SS)
6/8/2020 11:38:46 AM	Tutorial	Multiple	40%(8/20)	00:31:56	00:01:36
4/16/2020 2:36:31 PM	Tutorial	Cardiology	0%(0/2)	00:20:05	00:10:03
4/16/2020 2:31:16 PM	Tutorial	Cardiology	50%(1/2)	00:00:14	00:00:07
4/16/2020 2:20:00 PM	Tutorial	Cardiology	0%(0/5)	00:00:36	00:00:07

◀ 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 ▶
26 27 28 29 30 31 32 33 34 35 36 ▶

View Past Results

25. Two additional tables display below. The first lists each individual question attempted, whether it was answered correctly, its subject or chapter, the percent of your classmates who have answer the same question correctly, your confidence rating, if applicable, and the time it took to answer the question. Click on any individual question under the **Item** column to review the question in full detail as you answered it.

Item	Item Status	Subject	Class Average % Correct	Confidence Rating	Time Spent Per Item (HH:MM:SS)
EMT-237	✘	Medical	0.00%	0	00:00:35
EMT-147	✘	Cardiology	0.00%	3	00:22:14
EMT-114	✘	Cardiology	0.00%	0	00:00:08
EMT-186	✔	Cardiology	100.00%	0	00:00:14
EMT-415	✘	Operations	0.00%	0	00:00:14
EMT-545	✘	Trauma	0.00%	0	00:00:16
EMT-250	✘	Medical	0.00%	0	00:00:33
EMT-472	✔	Operations	100.00%	0	00:00:10
EMT-217	✔	Medical	100.00%	0	00:00:09
EMT-375	✔	Obstetrics and Pediatrics	100.00%	0	00:00:36
EMT-456	✔	Operations	100.00%	0	00:00:31
EMT-083	✔	Airway and Breathing	100.00%	0	00:00:28
EMT-488	✘	Operations	0.00%	0	00:02:58
EMT-356	✘	Obstetrics and Pediatrics	0.00%	0	00:00:10
EMT-563	✘	Trauma	0.00%	0	00:00:17
EMT-573	✘	Trauma	0.00%	0	00:00:11
EMT-051	✘	Airway and Breathing	0.00%	0	00:00:07

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26. The **Proficiency by Subject** table will reveal your performance by subject or chapter.

Proficiency by Subject			
Subject	Correct	Incorrect	My % Correct
Airway and Breathing	2	1	67%
Cardiology	1	2	33%
Medical	1	2	33%
Obstetrics and Pediatrics	1	2	33%
Operations	2	2	50%
Trauma	1	3	25%

27. To return to the TestPrep homepage, scroll up as needed and click the **Back** button at the top left of the page.

←
<< Back

PRACTICE TESTS ASSESSMENT TESTS

User Reports – ██████████ (16812)

Practice Test Review

Date/Time	Percentage
6/9/2020 4:54:48 PM	0%
6/9/2020 4:16:27 PM	0%
6/8/2020 11:38:46 AM	40%
4/16/2020 2:36:31 PM	0%

Questions Attempted - 6/8/2020 11:38:46 AM

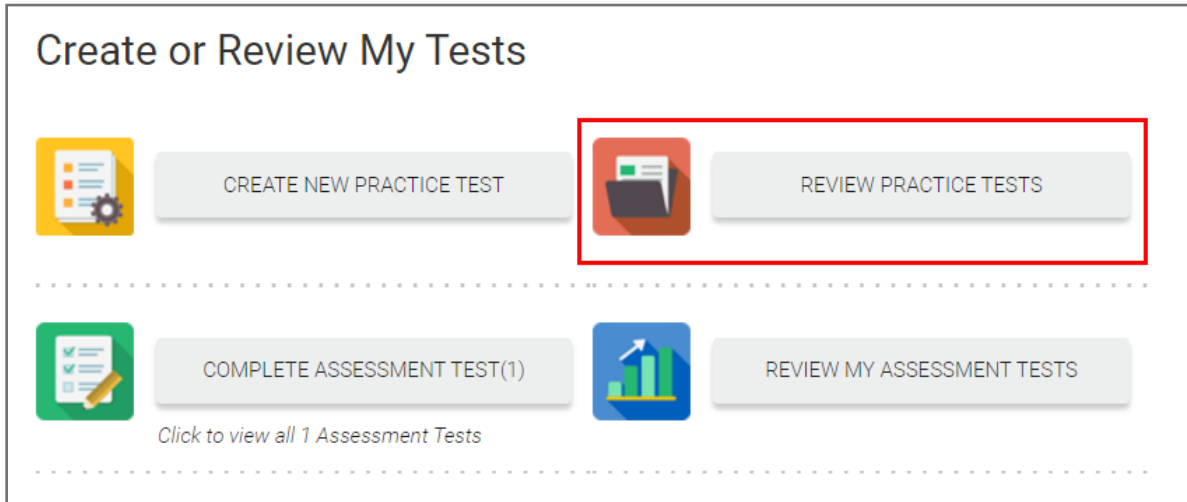
■ Correct
■ Incorrect
■ Skipped
■ Not Seen

Test	Mode	Subject	Overall % Correct	Time Spent On Test (HH:MM:SS)	Average Time Per Item (HH:MM:SS)
6/9/2020 4:54:48 PM	Tutorial	Multiple	0%(0/20)	00:11:43	00:00:35
6/9/2020 4:16:27 PM	Tutorial	Airway and Breathing	0%(0/1)	00:04:48	00:04:48
6/8/2020 11:38:46 AM	Tutorial	Multiple	40%(8/20)	00:31:56	00:01:36
4/16/2020 2:36:31 PM	Tutorial	Cardiology	0%(0/2)	00:20:05	00:10:03

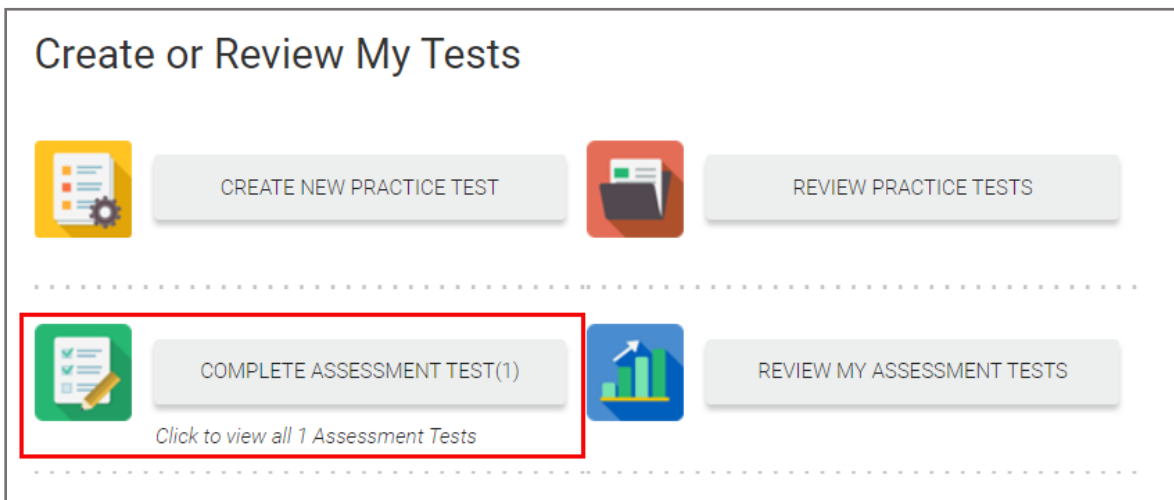
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28. You may return to review all practice test results at any time by clicking the **Review Practice Tests** button.



29. If you wish to attempt an auto-generated comprehensive test with a set number of randomly selected questions, click on **Complete Assessment Test**, then click **Start Test** when you are ready to begin.



30. Proceed by selecting the best answer choice for the question displayed on the screen and click **Next** to move forward.

Which of the following statements regarding the head tilt–chin lift maneuver is correct?

- A) It can be used only in conjunction with an oropharyngeal airway.
- B) It should be used in conjunction with an appropriate airway adjunct.
- C) It should be used on all unresponsive patients whom you encounter.
- D) It is the technique of choice for patients with potential spinal injury.

ID#EMT-001

PAUSE/END TEST

NEXT →

31. The same toolbar options are available in Complete Assessment as in the Practice Test mode.

Assessment Test Jun 9 2020 5:12 PM
Question 1 of 120 | Test Time: 00:00:51

CALCULATOR MY NOTES FLAG QUESTION HIDE THIS MENU

In which of the following situations should the jaw–thrust maneuver be used?

- A) In any patient who is in cardiac arrest
- B) In a patient with apnea with no signs of trauma
- C) In a patient who is in need of frequent suctioning
- D) When the mechanism of injury is unknown

ID#EMT-002

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32. You may click the **Pause/End Test** button below to pause the test timer at any time.

In which of the following situations should the jaw-thrust maneuver be used?

- A) In any patient who is in cardiac arrest
- B) In a patient with apnea with no signs of trauma
- C) In a patient who is in need of frequent suctioning
- D) When the mechanism of injury is unknown

ID#EMT-002

33. Then use the **Resume Test** button to continue the test when ready or click the **Submit** button when finished with the test.

Confirm Submit/Resume Test

The Test is in a Paused State

Are you sure you want to end the Test? Any questions unanswered will be scored incorrect.

Note that pausing the test affects only the question timer. The overall test timer will continue and will be reflected in your test report

34. After submitting, click the **Review My Assessment Test** to check the same result options as described above, or click the **Return to Dashboard** button to go back to the TestPrep homepage.

Congratulations!

You have completed your Practice/Assessment Exam.

Click "Review My Assessment Test" below to see your results.



REVIEW MY ASSESSMENT TEST



RETURN TO DASHBOARD

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