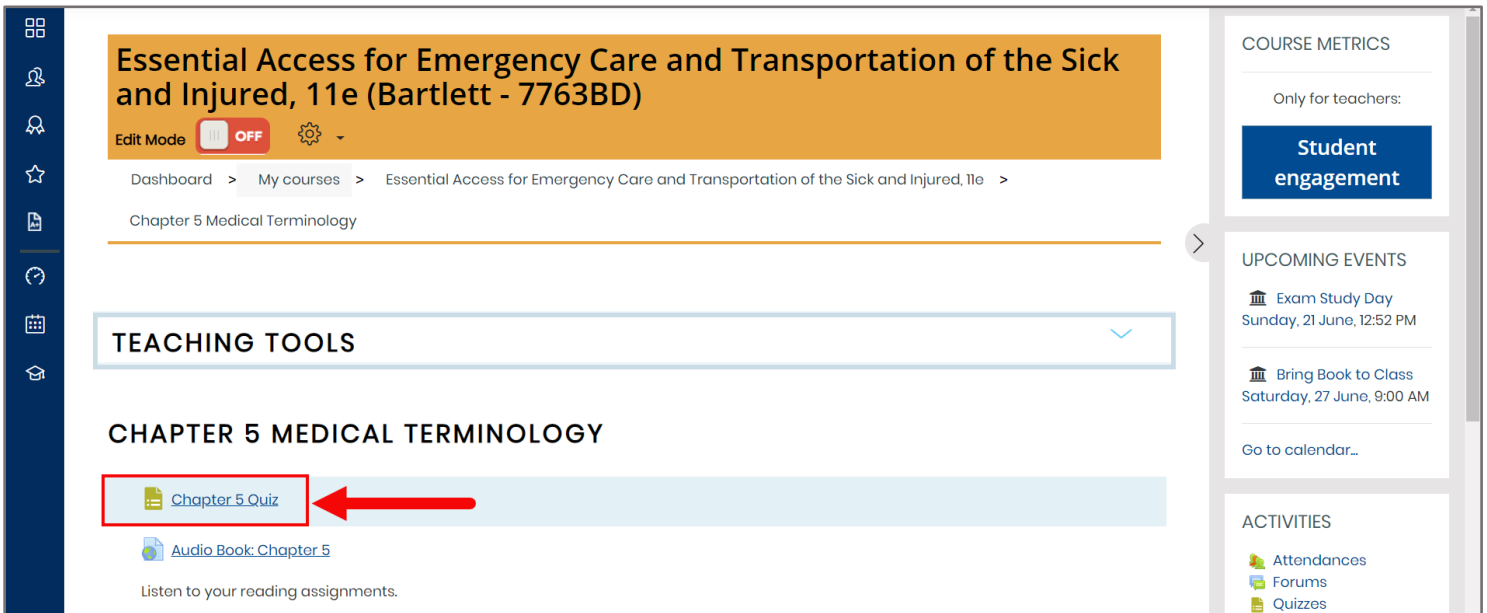


How to View and Make Changes to Students' Quiz Results

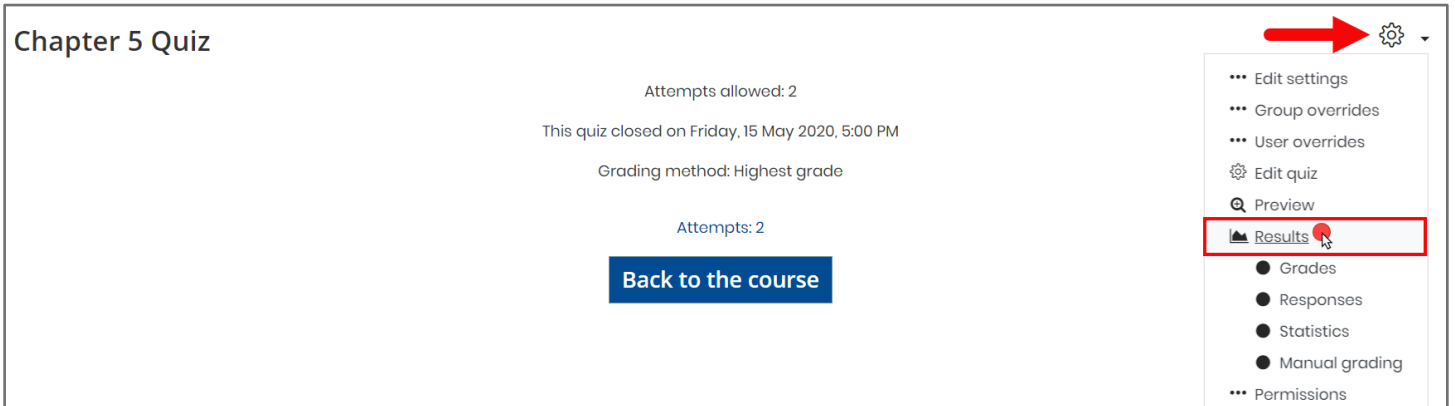
This document provides instructions on how to view your students' completed attempts on a quiz and make custom individual adjustments to their grades and feedback as needed.

1. Begin by launching your course and navigating to the location of the quiz for which you would like to review or make changes to the attempts, then click on the quiz to open it.



The screenshot displays a course page for "Essential Access for Emergency Care and Transportation of the Sick and Injured, 11e (Bartlett - 7763BD)". The page includes a navigation sidebar on the left, a main content area, and a right-hand sidebar with course metrics, upcoming events, and activities. In the main content area, under the heading "CHAPTER 5 MEDICAL TERMINOLOGY", there is a list of items. The "Chapter 5 Quiz" item is highlighted with a red box, and a red arrow points to it from the right. Below the quiz link, there is a link for "Audio Book: Chapter 5" and a note to "Listen to your reading assignments."

2. Click on the **Actions menu** in the righthand side of the quiz page and select the **Results** option from the dropdown menu displayed.



Chapter 5 Quiz

Attempts allowed: 2

This quiz closed on Friday, 15 May 2020, 5:00 PM

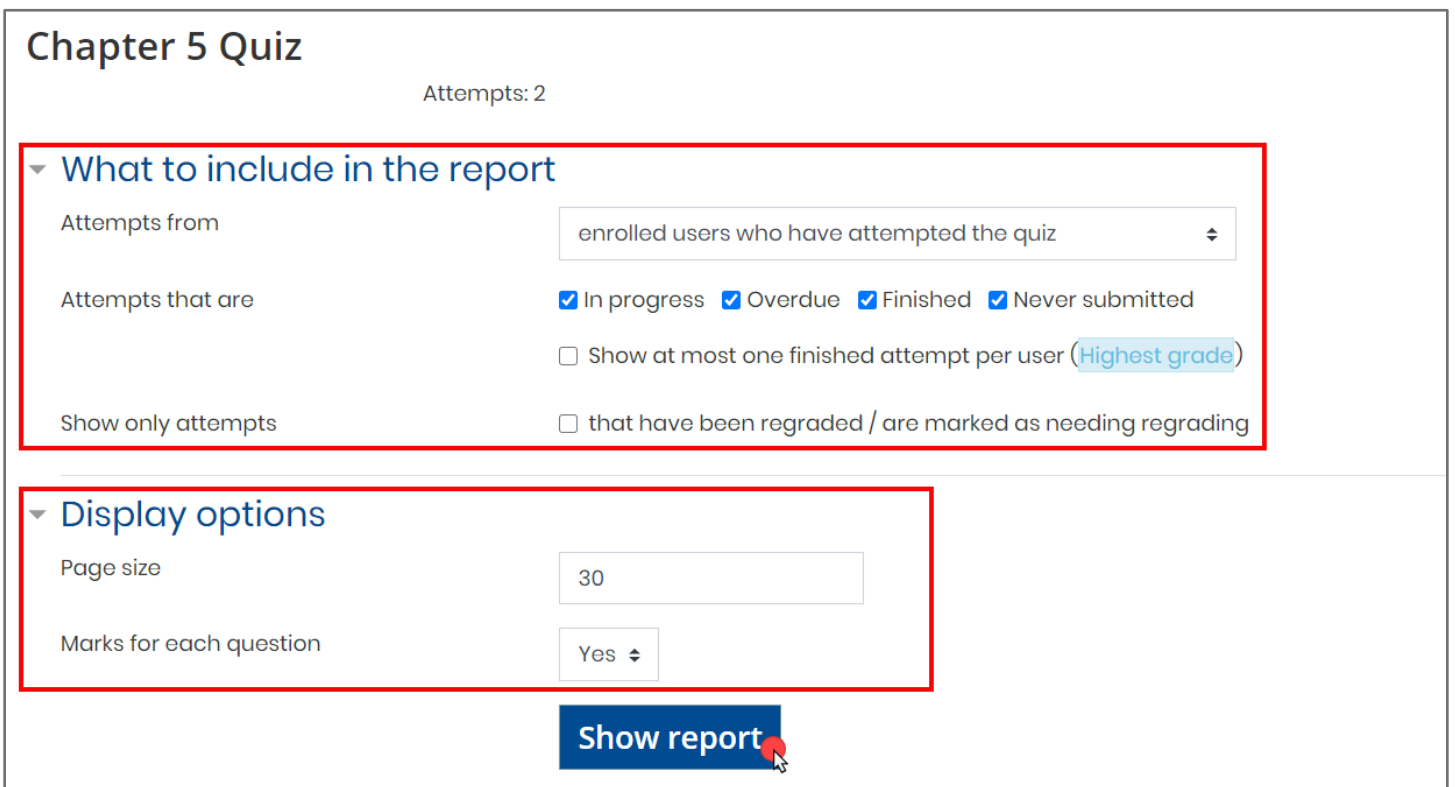
Grading method: Highest grade

Attempts: 2

[Back to the course](#)

- ... Edit settings
- ... Group overrides
- ... User overrides
- ⚙️ Edit quiz
- 🔍 Preview
- 📊 Results**
- Grades
- Responses
- Statistics
- Manual grading
- ... Permissions

3. On the following page, you may use settings in the **What to include in the report** and the **Display options** sections to customize your view if necessary. After that, scroll down and click **Show report** to apply your filters to the results displayed below.



Chapter 5 Quiz

Attempts: 2

▼ **What to include in the report**

Attempts from

Attempts that are In progress Overdue Finished Never submitted

Show at most one finished attempt per user (**Highest grade**)

Show only attempts that have been regraded / are marked as needing regrading

▼ **Display options**

Page size

Marks for each question

[Show report](#)

4. By default, you may immediately scroll further down this page without making any filter adjustments to see all your students' attempts to date, including when the attempt was made, how long they spent, their overall quiz grade, and the points they received for each question.

	First name / Surname	Email address	State	Started on	Completed	Time taken	Grade/100.00	Q.1 /20.00	Q.2 /20.00	Q.3 /20.00	Q.4 /20.00	Q.5 /20.00
<input type="checkbox"/>	Santi Carzola Review attempt	scarzola@ascendlearning.com	Finished	26 January 2019 12:28 PM	26 January 2019 12:28 PM	17 secs	60.00	✗ 0.00	✓ 20.00	✓ 20.00	✗ 0.00	✓ 20.00
<input type="checkbox"/>	Santi Carzola Review attempt		Finished	5 April 2019 3:32 PM	5 April 2019 3:32 PM	24 secs	60.00	✗ 0.00	✗ 0.00	✓ 20.00	✓ 20.00	✓ 20.00
<input type="checkbox"/>	Mesut Ozil Review attempt	mozil@ascendlearning.com	Finished	15 August 2019 12:23 PM	15 August 2019 12:24 PM	23 secs	40.00	✗ 0.00	✗ 0.00	✗ 0.00	✓ 20.00	✓ 20.00
<input type="checkbox"/>	Mesut Ozil Review attempt		Finished	15 August 2019 12:24 PM	15 August 2019 12:25 PM	22 secs	20.00	✗ 0.00	✓ 20.00	✗ 0.00	✗ 0.00	✗ 0.00
Overall average							45.00 (4)	0.00 (4)	10.00 (4)	10.00 (4)	10.00 (4)	15.00 (4)

5. To make changes to an individual quiz attempt, click the **Review attempt** option under the applicable student's name underneath the **First name/surname** column.

	First name / Surname	Email address	State	Started on
<input type="checkbox"/>	Santi Carzola Review attempt	scarzola@ascendlearning.com	Finished	26 January 2019 12:28 PM

6. This action opens the quiz exactly as it was attempted by the student, along with detailed information on how they answered each question. To add comments or modify the points received for a question, click **Make comment or override mark** below the applicable question.

The screenshot displays a quiz interface with the following components:

- Quiz Summary Table:**

Attempts	1, 2
Started on	Saturday, 26 January 2019, 12:28 PM
State	Finished
Completed on	Saturday, 26 January 2019, 12:28 PM
Time taken	17 secs
Marks	3.00/5.00
Grade	60.00 out of 100.00
- Question 1:** Automotive air-conditioning service and repair technicians need to have a special license called the _____.
- Options:**
 - A. EPA 609 license
 - B. MVAC license
 - C. HVAC license ✘
 - D. DOT license
- Feedback:** The correct answer is: EPA 609 license
- Comment Section:** A text input field with the placeholder "Make comment or override mark" is highlighted with a red box and a red arrow pointing to it.
- QUIZ NAVIGATION:** Shows the user's name (Santi Carzola) and progress indicators for five questions. Questions 1, 4, and 5 are marked as correct (green checkmarks), while questions 2 and 3 are marked as incorrect (red X's).

7. This action will open a popup window where, below the question, you may use the **Comment** and **Mark** fields respectively to enter a comment and/or change the points the student will receive for the given question.

Automotive air-conditioning service and repair technicians need to have a special license called the _____.

Select one:

- A. EPA 609 license
- B. MVAC license
- C. HVAC license
- D. DOT license

Comment

Agree with misleading wording in original question, credit is granted and your score will be updated. |

Mark

1 out of 1.00

8. When you're finished with your changes, scroll down and click **Save**. You will return to the quiz details page, where you may continue to make additional changes or return to the course.

Mark

1 out of 1.00

Response history

Step	Time	Action	State	Marks
1	26/01/19, 12:28	Started	Not yet answered	
2	26/01/19, 12:28	Saved: HVAC license	Answer saved	
3	26/01/19, 12:28	Attempt finished	Complete	0.00
4	27/08/19, 11:43	Manually graded 1 with comment:	Complete	1.00

Save Cancel

Technical Support: www.jblearning.com/techsupport | support@jblearning.com | 1-978-443-5000 | M-F 8:30am – 8:00pm